



Template of Minutes

**IQAC Meeting Joint Sitting with Office Staff
Bahona College**

Date: 11.4.2018

Venue: Teachers' Common Room

Agenda:

- I. Orientation of CBCS system to be introduced in undergraduate level

Attendees: Dr. P. K. Dutta, Dr. R. Ahmed, Dr. Shantana Saikia, Dr. Sumbit Chaliha, Dr. Aditi Barua, Mr. Lalit Kakoty, Dr. Porinita Bora, Dr. Madhusmita Barua Changkakoty, Mr. Keshab Nath, Dr. Indrani Borthakur, Mrs. Namita Saikia, Dr. Sangita Das, Mrs. Mainu Moni Saikia, Ms. Prativa Bora, Mrs. Ilaxi Bora, Dr. Reema Rabha, Mrs. Somi Kalita, Mrs. Papori Neog Bora, Mr. Amorjyoti Bharali, Dr. Mridul Dutta, Dr. Sarala Das, Mr. Amarjyoti Debnath, Mr. Bubul Deka, Mr. Sanjai Mili, Dr. Pankaj Bora, Mr. Samir Baruah, Mr. Diganta Gogoi, Mr. Jayanta Bordoloi, Dr. Bikramaditya Bakalyal, Mrs. Biva Das, Rajen Bora, Mr. Dadhiram Bora, Dr. Gayatree Agni Bora, Mrs. Shyamali Dutta, Mr. Ajit Kr. Bora, Momi Bora, Ripu Kalita, Mr. Pallab Bora, Ms. Mr. Rajib Bora, Mr. Randip Phukon, Rekha Kunwar, Shantana Baruah.

Actions	Person(s) taking part	Deliberation
<i>Opening the Programme</i>	<i>Dr. P. K. Dutta, Principal of the College</i>	<i>Dr. Dutta opened the session delivering a short lecture. He said that Dibrugarh University is going to introduce the CBCS at undergraduate level from next academic session. Accordingly the university organized recently an orientation workshop where Dr. Rafique Ahmed represented the college with participation. So he had been asked to organize a CBCS orientation programme at our college with the initiative of IQAC, Bahona College. Accordingly the IQAC organized the programme. He also expected that Dr. Ahmed will enrich all about CBCS on the basis of whatever he had learnt in the aforesaid orientation workshop and what he knew about the same.</i>
<i>Orientation of CBCS</i>	<i>Dr. R. Ahmed, Coordinator, IQAC</i>	<i>Dr. Ahmed thanked Dr. Dutta, the principal of the college for giving chance to participate the workshop organized by D U, and also for giving chance to exercise on CBCS again by asking to organize that day's programme. He also mentioned that introduction of CBCS at undergraduate level has been made mandatory by the UGC. Dr. Ahmed with the help of Power Point first explained the terminologies newly used in CBCS system. Then he part by part showed all the components of CBCS. Also explained main features of this system. It included - course types, course structure, credit distribution, evaluation system, internal assessment system, reevaluation procedure, betterment provisions, grading system, backlog clearance, skill enhancement courses etc. Dr. Ahmed emphatically showed what exercises are</i>

		kept opened in this system. He also explained in what aspects CBCS is different from current system. With this he concluded that as the semester system is already in place, it will be not much difficult to adapt the CBCS.
Interaction	Eight participants	Eight of the participants took part at interaction session - some made queries for clarification which were clarified by Dr. Ahmed and some made additional observations.
Closure	Dr. P. K. Dutta	Dr. Dutta thanked both IQAC, specially Dr. Ahmed for his noble effort and participants making the programme successful. He declared the closure of the session with the expectation that all the stakeholders would enrich about CBCS and actively participate when this new system is introduced.
Report	IQAC	Opener : 1 Resource person : 1 Participants : 41 Orientation period : 1.5 hour Interaction period : 0.5 hour Conclusion : 5 minutes Taking part in interaction : 8 Outcomes : This orientation programme has enlightened most of the participants about the CBCS to be newly introduced. Some of them clarified doubt about the system. Finally all came to the conclusion that they would be able to adapt the system when introduced.



**Co-ordinator
IQAC**

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