



Internal Quality Assurance Cell

Bahona College

P.O: Bahona, Jorhat- 785101 (Assam)
Affiliated to Dibrugarh University

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ACTION TAKEN REPORT

IQAC, BAHONA COLLEGE

REPORT PREPARED ON: 30TH JULY, 2017

Meeting date	Decisions	Action Taken Report
17.02.2017	Re-structuring of IQAC cells	IQAC Cells restructured.
17.02.2017	Tapping new fund sources	Under process
17.02.2017	Students' research through field study and project report.	Under process
17.02.2017	To keep Comprehensive record of Scholarship	Scholarship record kept properly
17.02.2017	Making the library more active and dynamic.	Adopted steps for making the library more active and dynamic.
17.02.2017	More intensified healthcare service	Healthcare services upgraded.
17.02.2017	Benchmarking of department	Department annual reports are collected and analyzed.
17.02.2017	Preparation of Academic Master plan.	Perspective Plan: 2017-18 to 2022-23 adopted on 16/07/2017
17.02.2017	Increasing collaborative research.	Action taken for more collaborative research activities.
17.02.2017	Free internet service to the students	Free WiFi will be provided once Jio-Campus connections are available.
17.02.2017	To increase inter-disciplinary activity	More inter disciplinary activities took place.
17.02.2017	Appointment of GB President and VC Nominee as IQAC Advisors	VC Nominee and GB President appointed as IQAC advisors.
17.02.2017	Reorganization of IQAC Committee and to be approved in Next GB.	IQAC Committee reorganized and GB approved the new committee.
17.02.2017	Departmental student identity	Departments are requested to keep

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	report keeping	record of their students.
17.02.2017	Academic Audit	Will be done in 2017-18.
17.02.2017	Introduction of certificate course	Departments are requested to introduce more certificate courses.
17.02.2017	Installation of smart board	On process
17.02.2017	Archiving reading materials	Reading materials are archived in library and website.
17.02.2017	Orientation of students on local issues and resources	Students are regularly oriented on local issues and resources.
17.02.2017	Inviting campus interview	Not done
17.02.2017	Observation of commemorative days	Commemorative days are observed regularly.
17.02.2017	Psychological stress management programme	Stress management is included in mentoring programme.
17.02.2017	Counseling of legal provisions	Counseling on Legal provisions is done regularly in classes.
17.02.2017	Students diary	To be introduced from next academic session.
17.02.2017	Counseling on internet use	Counseling on internet use is done regularly in classes.
17.02.2017	Organizing competition on different subjects.	Different competitions are organized.
17.02.2017	To increase number of Minor and Major Reseach Projects.	Approval of two MRPs
17.02.2017	Training program for teachers and non teaching staff	Training program for teachers and non teaching staff are organized.
17.02.2017	Upgrading college website	College website updated.
17.02.2017	To organize more workshop and seminars	Workshops are organized. Planning to organize seminar next year.


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Chairperson, IQAC,
Bahona College
Principal
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